

**\*\*PLAN COMMISSION MEETING \*\***

March 1, 2022

**SAUKVILLE POLICE DEPT  
649 E GREEN BAY AVE and VIA ZOOM  
SAUKVILLE, WISCONSIN**

The meeting was called to order at 5:45 p.m. by Chairman Barb Dickmann  
The Statement of Public Notice was given by Dawn Wagner  
The Pledge of Allegiance was led by Barb Dickmann

Members Present: Barb Dickmann (via Zoom), Richard Belling, Jim Nowlen, Chris Lear, Pamela Hughes, John Ross, and Kristi deBruijn (via Zoom)

Others Present: Dawn Wagner- Village Administrator, Trevor Seitz, Peter Janus, Scott Fischer, and Connor Carynski-Ozaukee Press

**APPROVE MINUTES OF THE FEBRUARY 1 AND 15, 2022 MEETINGS**

Lear/Nowlen made a motion to approve the minutes of the February 1 and 15, 2022 meetings. Motion carried.

**REVIEW A REQUEST FOR A CERTIFICATE OF COMPLIANCE - PLANNING & ZONING - NMS INSURANCE SERVICES, LLC d/b/a NORBERTO MATOS STATE FARM, 900 E GREEN BAY AVE**

Wagner stated that the proposed use meets the B-4 Zoning District requirements.

Nowlen/Hughes made a motion to approve the Certificate of Compliance- Planning & Zoning - NMS Insurance Services, LLC d/b/a Norberto Matos State Farm, 900 E. Green Bay Ave. Motion carried.

**REVIEW A REQUEST FOR A 12 FT X 1-1/2 FT BUILDING SIGN LOCATED AT 900 E GREEN BAY AVE., REQUESTED BY STATE FARM INSURANCE, NORBERTO MATOS**

Wagner stated that the proposed sign meets the Village's Zoning Code requirements.

Ross/Nowlen made a motion to approve a 12 ft x 1-1/2 ft building sign located at 900 E. Green Bay Ave., requested by State Farm Insurance, Norberto Matos. Motion carried.

**REVIEW A REQUEST FOR CERTIFICATE OF COMPLIANCE - CHANGE OF USE FOR WELL DONE OIL FIELD SERVICES/A+ INSURANCE AGENCY LOCATED AT 414 W DEKORA ST., SUBMITTED BY LISA ANDREWS**

Wagner stated that the proposed uses are permitted in the B-4 Zoning District. It was noted that there will be no storage of semi-trucks or trailers at this location. All trucks are stored at Howdy's in Belgium. This location is an administrative office-dispatching, billing and payroll.

Belling/Nowlen made a motion to approve the Certificate of Compliance - Change of Use for Well Done Oil Field Services/A+ Insurance Agency located at 414 W. Dekora St., Submitted by Lisa Andrews. Motion carried.

**OTHER MATTERS**

None.

**ADJOURNMENT**

Ross/Nowlen made a motion to adjourn. Motion carried at 5:52 p.m.

Dawn Wagner  
Village Administrator