

# \*\*\*BOARD OF REVIEW MINUTES\*\*\*

June 29, 2020

**POLICE DEPARTMENT  
649 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

Barb Dickmann called the meeting to order at 6:00 p.m.

Roll Call: Barb Dickmann-present; Gerald Dickmann-present; Donald Clark-present; Mary Kay Baumann-present; John Ross-present, and Rich Witkowski-present.

Others Present: Lonnie Belcher (Accurate Appraisal - Assessor)

Six (6) members of the Board of Review (BOR) were present.  
Village Assessor: Lonnie Belcher - Accurate Appraisal  
Village Attorney: Not present

## **Announcement that the Meeting of the Board of Review is now in Session.**

Dickmann announced that the meeting of the Board of Review is now in session at 6:00 p.m. on June 29, 2020.

## **Designation of Clerk of the Board of Review**

Mary Kay Baumann was designated the Clerk of the Board of Review for the June 29, 2020 Board of Review.

## **Nomination of Chairperson**

Barb Dickmann was nominated and appointed as Chairperson at the BOR - Meet to Adjourn meeting on June 9, 2020.

## **Nomination of Vice-Chairperson**

Mary Kay Baumann was nominated and appointed as Vice-Chairperson at the BOR - Meet to Adjourn meeting on June 9, 2020.

## **Board of Review Announcements**

The Chairman made the following announcements:

- The Board of Review for the Village of Saukville is now in session for the year of 2020.
- This hearing is being recorded and we ask that only one person speak at a time.
- All persons giving testimony will be sworn in by the Clerk and will testify under oath.
- Required Training:

Let the record show that members B. Dickmann & Baumann have completed the training that meets the statutory requirement which requires that at least one member of the BOR go through the certified training within 2 years of the Board's first meeting.

### **The Chairman asked the Clerk the following**

- Have you posted/published the Notices for the Board of Review as required by Statute? (Baumann - Yes)
- When was the Assessment Roll received? (Baumann - May 2, 2020)
- When was the Roll open for inspection (Open Book)? (Baumann - May 18<sup>th</sup> - 6 p.m. - 8:00 p.m.)
- Did you review the Roll for double assessments, imperfect descriptions, and other apparent errors? (Baumann - Yes, I would encourage members to review the Roll during the next couple of hours.)
- What is the approximate level of assessment? (Baumann - Approximately 83% - Market Value - per Accurate Appraisal)
- Did the Assessor sign the Affidavit, mail the required change notices, and provide the Guide for Property Owners and the Appeal Guide for Wisconsin Real Property Owners? (Baumann - Yes, the Assessor signed the Affidavit which states that the statutory requirements have been met.)
- Each person giving testimony will state:
  - a. their name
  - b. their address
  - c. state their business with the Board.

### **Swearing in of Village Assessor**

Baumann swore in Lonnie Belcher, Accurate Appraisal, State of Wisconsin Certified Level 2 Assessor.

Baumann asked Belcher if he had any comments.

Belcher reviewed recent activity.

### **Verification of Signed Assessment Roll**

Baumann verified that the Assessment Roll was signed by Lonnie Belcher.

### **Hearing Property Assessment Appeals**

None.

### **Review of Objections and Testimony**

None.

### **Assessor's Change to Assessment Roll**

None.

### **ADJOURNMENT**

**Clark/Ross moved to adjourn** the 2020 Board of Review. The meeting adjourned at 8:00 p.m.

Mary K. Baumann  
Village Clerk

