

**VILLAGE OF SAUKVILLE**

**UTILITY AUTOMATIC PAYMENT AUTHORIZATION**

I authorize the Village of Saukville through my designated bank to automatically on a quarterly basis withdraw and transfer to the Village's bank account the amount due on my utility account. Funds would be withdrawn on 4/25, 7/25, 10/25, and 1/25 following each respective quarterly utility billing. The information needed is the financial institution's routing number and your account number. For checking accounts, the routing number is the micro encoded number found in the lower left hand corner of a check. Fill out the information below and return this form along with a voided check to the Utility Department by mail or email [mhartjes@village.saukville.wi.us](mailto:mhartjes@village.saukville.wi.us)

Name \_\_\_\_\_

Email Address \_\_\_\_\_

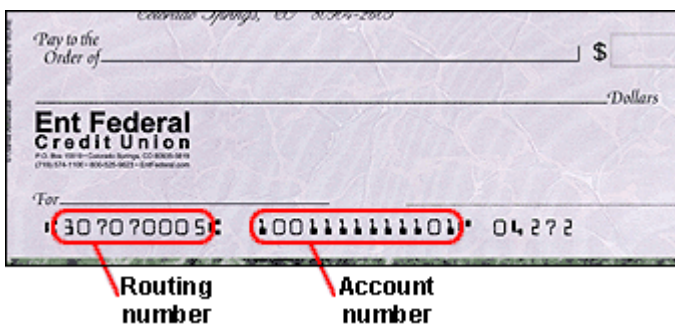
Property Address \_\_\_\_\_

Utility Account # \_\_\_\_\_

Phone # \_\_\_\_\_

Bank	ABA Routing	Checking Account
Name	Number	Number

Sample Check:



**Please Note - Allow one billing cycle to setup. Continue to pay your utility bill until you receive a bill that indicates a date automatic deduct will occur.**

If you have any questions or concerns regarding automatic payment, feel free to contact the Utility Department for assistance.

\_\_\_\_\_  
Authorization Signature

\_\_\_\_\_  
Date